

CITY OF BRIDGEPORT, TEXAS

LIFEGUARD

*Job descriptions are intended to present a descriptive list of the range of duties performed by employees in the job and are **not** intended to reflect all duties performed within the job.*

The City of Bridgeport does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. The City is an equal opportunity employer.

FLSA: non-exempt, seasonal

STARTING PAY: \$8.75/hour DOQ

DEFINITION

Under direct or general supervision, performs a wide variety of aquatics program duties to include water rescue; monitors pool and deck safety; explains and enforces facility/pool rules; provides first aid and cardiopulmonary resuscitation (CPR); remains alert in large groups, including children, both visually and audibly to insure safety, facility rules, incident prevention, and health standards; provides information to the public; sets up and removes lifeguard equipment; assists with facility maintenance tasks and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Pool Managers, Assistant Pool Managers and Head Guards.

Exercises no supervision.

ESSENTIAL FUNCTION STATEMENTS – *Essential duties may include, but are not limited to, the following:*

Essential Functions:

1. Promotes the safety of all facility participants; monitors the behavior of facility participants to include those in the pool, on the pool deck, in the locker rooms and restrooms.
2. Remains watchful and alert at all times when on duty; recognizes and responds effectively in emergencies; performs water rescue/assistance for any pool patron in distress or danger; provides first aid, cardiopulmonary resuscitation (CPR) and emergency care when necessary.

3. Interacts with pool facility patrons in person and on the telephone; provides information to the public; explains and enforces all pool facility rules, policies and procedures.
4. Assists with swimming lessons, pool parties, closing and opening the pool; maintains recreation/pool equipment in assigned areas; sets up and takes down a variety of equipment to include lifeguard stands, pool lane lines and reels.
5. Performs work requiring athletic swimming ability and good physical condition; lifts and carries supplies, equipment and other items weighing 50 pounds or less.
6. Maintains facility appearance; monitors full facility for cleanliness; assists with pool deck, restroom and pool general maintenance tasks; performs pre-season pool preparations and end of season pool cleanup, storage and winterization as assigned.
7. May work as lifeguard for swim camps, or special city swimming events or activities as needed; works extended days or flexible hours including evenings and weekends; substitutes for other employees when needed.
8. Performs related duties and responsibilities as required.
9. Attends work regularly as scheduled.

Marginal Functions:

1. Lifts and carries supplies, equipment and other items weighing 50 pounds or less.
2. Performs maintenance duties such as (but not limited to) trash collection, floor and toilet sanitation, skimming pool surface; and scrubbing tile.

QUALIFICATIONS

Knowledge of:

Water rescue techniques, CPR and first aid.
Swimming pool and pool deck safety requirements.
Interpreting and explaining applicable policies and procedures.
English usage and grammar.
Customer service techniques.
Occupational hazards and standard safety precautions.
Safe work practices.

Ability to:

- Deal with large crowds of people and noise levels.
- Analyze situations accurately and select quick, effective and responsible courses of action.
- Make on the spot, quick decisions to insure safety of all users of the pool areas.
- Respond to inquiries and complaints from the public in a tactful manner.
- Enforce all aquatic facility policies, rules and regulations.
- Inspect the facility on a daily schedule and report any unsafe conditions or equipment to the supervisor.
- Administer emergency care when needed.
- Stand or sit for extended periods of time in extreme temperatures.
- Work extended days or flexible hours including evenings and weekends.
- Learn, understand and apply applicable policies and procedures.
- Understand and carry out oral and written instructions.
- Establish and maintain effective relationships with those contacted in the course of work.
- Communicate effectively orally.
- Read and write at the level required for successful job performance.
- Perform work requiring good physical condition.
- Work under limited supervision and use independent judgment.
- Interpret and explain applicable rules, regulations and policies.
- Maintain effective audio-visual discrimination and perception needed for:
 - *making observations*
 - *communicating with others*
 - *reading and writing*
 - *monitoring assigned activities and operations.*
- Maintain mental capacity which permits:
 - *making sound decisions and using good judgment*
 - *prioritizing work activities*
 - *demonstrating intellectual capabilities.*
- Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include the following:
 - *lifting or carrying light to moderate objects*
 - *operating assigned equipment.*

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

No experience required.

Training:

Training in CPR and first aid techniques. Formal or informal education or

training which ensures the ability to read and write at a level necessary for successful job performance.

License or Certificate:

Current Lifeguard Certification through American Red Cross.

Current First Aid Certification.

Current CPR for the Professional Rescuer Certification.

WORKING CONDITIONS

Environmental Conditions:

Swimming pool environment; exposure to water and chemicals. Most duties in this class are performed working outside, often in extreme heat. Incumbent must be able to work a flexible schedule, to include call-back, shift work, early mornings, evenings, holidays and weekends to accommodate City needs.

Physical Conditions:

The majority of work is performed outdoors on a pool deck or in a swimming pool. An incumbent sits, stands, walks and runs on slippery and uneven surfaces, kneels, crouches, twists, climbs ladders and inclines, swims, reaches, bends, crawls, and pushes, pulls, drags, grasps and lifts pool equipment weighing up to 50 pounds. An incumbent will perform strenuous physical activity requiring physical strength and endurance when performing water rescues. During the course of some rescue and first aid tasks, an incumbent may be exposed to blood, other bodily fluids/products, communicable diseases and other related health hazards. An incumbent must be able to meet the physical requirements of the job and have mobility, vision, hearing and dexterity levels appropriate to the duties to be performed.

DISCLAIMERS

This job description is:

1. Intended to describe the general nature and level of work being performed by any employee assigned to this job title. It is not intended to be a complete list of all job duties, responsibilities, and/or behaviors of employees in this job. It is intended to describe the essential functions of the position that a qualified individual must be able to perform, either with or without reasonable accommodation.
2. Not intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under their supervision.

3. Not an employment agreement or contract. The City of Bridgeport has the exclusive right to alter this job description at any time without notice.

A criminal history, driver's license check and drug test are required for employment.

In compliance with the Americans with Disabilities Act, the City of Bridgeport will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Bridgeport. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Signature / Approval

Date: _____

Employee

Employee's Printed Name