



# CITY OF BRIDGEPORT DEVELOPMENT SERVICES

## CHANGE IN ZONING OR AMENDMENT TO PLANNED DEVELOPMENT APPLICATION

APPLICATION FEE: \$300.00

### Property Information

Addition Name or Abstract:	Address / Location:	Proposed Zoning:
Lot(s):	Block:	Current Zoning:
# of Acres:	# of Lots:	# of Units

### Applicant Information

Name:	Company:	
Mailing Address:		
City:	State:	Zip:
Phone:	Fax:	E-mail:

### Owner Information – If different from Applicant, must have letter of authorization if not the owner

Name:	Company:	
Mailing Address:		
City:	State:	Zip:
Phone:	Fax:	E-mail:

- All requests shall be advertised for the requested district and/or any other district which is more restrictive by area requirements, land use and height.
- A Legal description of the property for which the zoning change is requested **must** be completed as “EXHIBIT A” and attached hereto. The description shall include the distance and bearing of the point of beginning from the nearest intersection of streets or roads.

**Application Submittal Requirements:** Please refer to *Zoning Change Submittal Checklist* on reverse. →→

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Entered into Master Permit Log



# CITY OF BRIDGEPORT DEVELOPMENT SERVICES

## ZONING CHANGE SUBMITTAL CHECKLIST

### Zoning Change Application Requirements

When requesting a zoning change for a piece of property, you must first do the following:

- Identify the current and proposed zoning for the property.
- The property must first be zoned before moving forward with the platting process.
- The zoning change must be approved by the Planning and Zoning Commission. A public hearing will be held for the Planning and Zoning Commission to make a recommendation to City Council.
- The recommendation of the Planning and Zoning Commission will then be taken to the City Council for final approval or denial; a public hearing will also be held at this time.

### If Required

- Once approved for the zoning change, the proposed structures and infrastructure (water, sewer, electric lines, etc.) must be approved by the City Engineer.

Engineer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- The fire lines, fire lanes, and sprinkler systems and the new structure(s) must be approved by the City Fire Marshal before the Certificate of Occupancy can be issued.

Fire Marshal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- The safety and construction (plumbing, mechanical, electrical, etc.) of the new structure(s) must also be approved by the City Building Inspector before the Certificate of Occupancy can be issued.

Inspector Signature: \_\_\_\_\_ Date: \_\_\_\_\_