



CITY OF BRIDGEPORT

DEVELOPMENT SERVICES

Dear Contractor:

We are happy to provide you with a Residential Builder's Packet to help streamline the process on your construction project.

We have enclosed many forms, and depending on your project, some may not be necessary. Unless the proposed project site has been recently platted, it is very likely that a new plat will be required and this process may take up to six weeks. A consultation with the Development Services staff well in advance of construction is strongly advised.

Please call if you have any questions or to set up a pre-construction consultation.

Sincerely,

Natalie Bilby
GIS Analyst

Enclosures



**CITY OF BRIDGEPORT
DEVELOPMENT SERVICES**

BUILDING PACKET – RESIDENTIAL

Enclosed in this packet for your convenience are the following documents:

- 1. Residential Construction Permit Requirements**
- 2. Plat Application & Checklist**
- 3. Change in Zoning Application & Checklist**
- 4. Plot/Site Plan Sample**
- 5. Tap Fees & Utilities Contact Information Sheet**
- 6. Contractor and Master License Registration**
- 7. Building Permit Application**
- 8. Plumbing Permit Application**
- 9. Electrical Permit Application**
- 10. Mechanical Permit Application**
- 11. Public ROW Excavation & Driveway Approach Permit Application and Guidelines**
- 12. Certificate of Occupancy Application**

A list of contractors registered with the City will be furnished upon request.



CITY OF BRIDGEPORT

DEVELOPMENT SERVICES

Residential Construction Permit Requirements

Adopted Codes: 2003 ICC Codes 2002 NEC

Permit Requirements

The City of Bridgeport currently uses a "Permit Validation System" which allows the General Contractor to validate (or list) registered sub-contractors (plumbing, mechanical and electrical) on the Building Permit Application. Licensed Contractor permits are also available, for other than the validation type permit. All contractors must be licensed and currently registered with the City of Bridgeport. The following items must be submitted in conjunction with permit application:

1. **Two (2) completed *PLOT PLANS* which include the following items:**
 - Location and dimensions of existing and proposed structures on the lot.
 - Distance of all structure(s) related to property line from all sides
 - Show all setbacks, utility easements and right-of-ways including: alley, street, sidewalks, driveways, electrical, gas meter, water meter and sewer lines
 - Percentage of lot coverage
 - Lot, Block, Subdivision and Physical Address
 - Retaining walls addition (retaining walls over four (4) feet in height will require an engineer design)
2. **Two (2) complete sets of construction plans are required. Minimum scale of plans 1/8" or 1/4" = 1' on sheets between 11"x 17" to 24"x 36". One set will be stamped, approved and returned to applicant. Plans should include the following:**
 - Plumbing, mechanical and electrical design. The plumbing design can be limited to the location of fixtures and sizing of the sewer, water and gas lines. The mechanical design can be limited to the location and size of HVAC units with location of exhaust fans. The electrical design can be limited to outlets, switches and service size and location. Location of smoke alarms in accordance with *Section 713* of the *2003 International Residential Code* and *NFPA 72*.
 - Elevation detail with type of veneer, roof slope, type of roofing materials and attic ventilation
 - Type and location of fireplaces and any other non-conventional design (solar power, thermal heat, etc.)
 - An *engineered foundation plan* prepared by a Texas licensed engineer. Original letter from the engineer stating that the foundation was designed for the soil conditions of the lot. The letter must also state that the foundation design criteria comply with the requirements of the *2003 International Residential Code*.

3. **INSPECTION PROCESS:** Once the Building Permit Application has been approved by the City of Bridgeport Development Services Department, the following list of standard inspections are required. Inspections requested between 8:00 am - 12:00 pm will be inspected the same day. Those requested after 12:00 pm may be inspected before 12:00 pm the following day. The inspector will leave a red or green tag on the site.

- STAKEOUT INSPECTION:** Outside construction should be staked out with the property lines marked so the inspector can be assured of the proper location. For inside construction, the inspector will need to discuss the project with the homeowner and/or builder to explain any problems or to provide guidance.
- PLUMBING & ELECTRICAL ROUGH-IN INSPECTION:** Underground plumbing and/or electrical is inspected.
- FOUNDATION INSPECTION:** After underground plumbing and/or electrical is inspected and approved, the Building Inspector will check the foundation for completion.
- FRAMING INSPECTION:** Electrical, mechanical and plumbing will be inspected by the Building Inspector when the framing is inspected for compliance.
- FINAL INSPECTION:** After the electrical, mechanical, and plumbing have passed their final inspections, the Building Inspector can inspect for total completeness and finalize the permit. After the final inspection is approved and a Certificate of Occupancy is issued, the building may be occupied.
- SPECIAL INSPECTIONS:** If you need to start on the installation of brick, but are not ready for a full framing inspection, you may call for a special inspection. All brick ties must be installed and steel lintels laid out for inspection. Brick fireplaces can be inspected at the time of framing or as a special inspection before the framing inspection.
- Other trade permits may be required such as Electrical, Plumbing, Mechanical, Drive Approach, Fence and Pool permits which may only be taken out by a licensed contractor. The contractor, the general contractor or property owner may call for inspections by calling (940) 683-3410 to request an inspection.



**CITY OF BRIDGEPORT
DEVELOPMENT SERVICES**

PLAT APPLICATION

<input type="checkbox"/> Preliminary Development Plat	<input type="checkbox"/> Tax Certificates _____
<input type="checkbox"/> Final Plat	
<input type="checkbox"/> Re-plat	
Amount Paid \$ _____	

Property Information

P&Z Case No. _____

Addition Name: _____	Address / Location: _____		
Current Zoning: _____	Acreage: _____	# of Lots: _____	# of Units: _____
Legal Description (Abstract or Addition): _____			

Applicant Information

Name: _____	Company: _____		
Mailing Address: _____			
City: _____	State: _____	Zip: _____	
Phone: _____	Fax: _____	E-mail: _____	

Owner Information - must attach letter of authorization if not the owner

Name: _____	Company: _____		
Mailing Address: _____			
City: _____	State: _____	Zip: _____	
Phone: _____	Fax: _____	E-mail: _____	

Purpose (Required): _____

Site Plan Application Submittal Requirements: Please refer to *Plat Application Checklist on reverse*

FEES

Preliminary Plat		\$100 plus \$2 per lot
Final Plat	Residential:	\$100 plus \$2 per lot
	Non-Residential:	\$100 plus \$20 per acre
Re-Plat		\$100 plus \$2 per lot

Signature: _____ Date: _____

<i>For Office Use Only:</i>		County Clerk filing information:	
Date Filed: _____	Receipt Number: _____	\$ _____	
Pending Plat: _____	Staff Initials: _____		

Entered into Master Permit Log

PLAT APPLICATION CHECKLIST

10.204 Pre-Submission Conference

Before beginning the platting process, the developer should conference with Development Services staff to discuss proposed land use, water supply, sewage disposal, drainage, streets, zoning, and effects the development will have on existing or proposed schools, parks, and other public uses.

Plat Submittal Requirements

- Completed Plat Application with first draft of plat (*see reverse*).
- The development should be designed within the requirements for the specific zoning district within which the property is located. Any required change in zoning for the development must be adopted by the City Council before the approval of the preliminary plat.
- Five (5) copies printed from the original must be filed with the City by the developer's registered professional surveyor at least three (3) weeks before the meeting of the Planning and Zoning Commission. The plat should meet the following standards:
 - Drawn to scale of one inch equals one hundred feet ($1'' = 100'$) or larger with all figures and letters legible.
 - Includes name or names of owner and developer.
 - Includes name of registered professional who prepared the preliminary plat.
 - Includes the north point, date, acreage of lot, and scale.
 - Includes a vicinity sketch or key map at a scale of not more than one thousand (1000) feet to the inch which shows all existing developments, streets, and tracts of acreage in the area.
 - Show outline of tract that is proposed for development, with boundary dimensions and any zoning prefix designation.
 - Include proposed plan of development, showing streets, sidewalks, alleys, squares, parks, building lines, etc. with principal dimensions.

Preliminary Plat Only

- Includes location, width, and names of existing streets and blocks, lots, alleys, easements, building lines, water courses, floodplain, boundary of tree cover, or other natural features in the effected area, with principal dimensions, and all other significant information on all sides for a distance of not less than one hundred (100) feet.
- Shows the nearest existing sewer, water, and gas mains, and other public utilities, if any.
- Include a general plan for drainage to include calculation of one hundred (100) year storm for any stream, creek, or channel and the limits of any floodplain designated by FEMA or limits as determined by the owner's civil engineer. (Drainage plan includes a topographical map, preliminary plans for drainage improvements, and calculations relation to the design of the drainage plan and its impact downstream.)
- Indicates in the proposed plan of improvements the street widths and utility line sizes and location of all existing utilities within the development.

Final Plat Only

- Include all dedications and acknowledgements

Final Plat Submittal (*all fees are due once plat has been approved by City Council and before filing with County Clerk*)

- Proper blanks for certification of approval to be filed by the City Council
- Two (2) originals on Mylar signed and approved by all parties involved (*seven (7) paper copies printed from signed original will be required after approval by City Council and before filing with County Clerk.*) and a digital file of the final plat in Adobe Systems PDF format on compact disc.
- Tax Certificates (\$10 each) from each taxing entity for each original lot showing that all taxes are paid and payment for plat application are due upon approval and prior to filing plat with the County Clerk.



**CITY OF BRIDGEPORT
DEVELOPMENT SERVICES**

CHANGE IN ZONING APPLICATION

APPLICATION FEE: \$150.00

Property Information

Addition Name or Abstract:		Address / Location:		Proposed Zoning:	
Lot(s):		Block:		Current Zoning:	
# of Acres:		# of Lots:		# of Units	

Applicant Information

Name:		Company:			
Mailing Address:					
City:		State:		Zip:	
Phone:		Fax:		E-mail:	

Owner Information – If different from Applicant, must have letter of authorization if not the owner

Name:		Company:			
Mailing Address:					
City:		State:		Zip:	
Phone:		Fax:		E-mail:	

- All requests shall be advertised for the requested district and/or any other district which is more restrictive by area requirements, land use and height.
- A Legal description of the property for which the zoning change is requested **must** be completed as "EXHIBIT A" and attached hereto. The description shall include the distance and bearing of the point of beginning from the nearest intersection of streets or roads.

Application Submittal Requirements: Please refer to *Zoning Change Submittal Checklist* on reverse. →→

Signature: _____ **Date:** _____

For Office Use Only:

County Clerk filing information:	
Date Filed: _____	Receipt Number: _____ \$ _____
Issuing Plat: _____	Staff Initials: _____

Entered into Master Permit Log



**CITY OF BRIDGEPORT
DEVELOPMENT SERVICES**

ZONING CHANGE SUBMITTAL CHECKLIST

Zoning Change Application Requirements

When requesting a zoning change for a piece of property, you must first do the following:

- Identify the current and proposed zoning for the property.
- The property must first be zoned before moving forward with the platting process.
- The zoning change must be approved by the Planning and Zoning Commission. A public hearing will be held for the Planning and Zoning Commission to make a recommendation to City Council.
- The recommendation of the Planning and Zoning Commission will then be taken to the City Council for final approval or denial; a public hearing will also be held at this time.

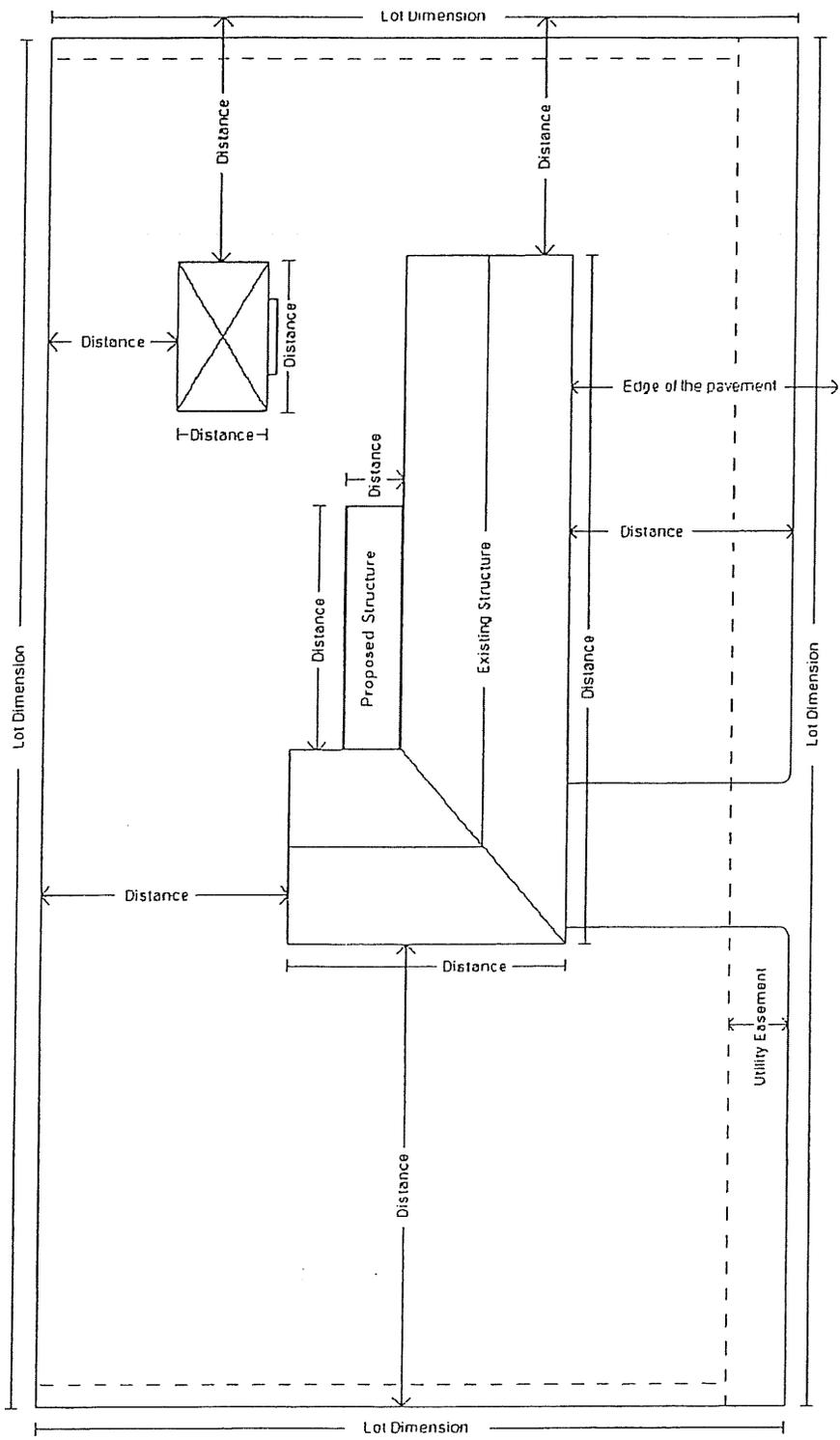
If Required

- Once approved for the zoning change, the proposed structures and infrastructure (water, sewer, electric lines, etc.) must be approved by the City Engineer.
Engineer Signature: _____ Date: _____
- The fire lines, fire lanes, and sprinkler systems and the new structure(s) must be approved by the City Fire Marshal before the Certificate of Occupancy can be issued.
Fire Marshal Signature: _____ Date: _____
- The safety and construction (plumbing, mechanical, electrical, etc.) of the new structure(s) must also be approved by the City Building Inspector before the Certificate of Occupancy can be issued.
Inspector Signature: _____ Date: _____

Name: _____
 Address: _____
 Phone: _____

PLOT PLAN EXAMPLE

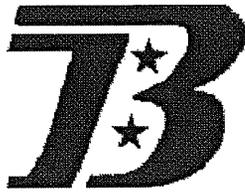
Legal Description: _____
 Lot: _____ Block: _____
 Addition: _____
 Zoning Type: _____



Please use this as an example to complete your plan, properties, structures, and requests vary; therefore, a separate drawing will be necessary for each specific request and location.

Dimensions and distances needed:

1. Lot dimensions
2. Distances from lot lines to structures and proposed structures
3. Dimensions for structures and proposed structures
4. Utility easements and set backs.



CITY OF BRIDGEPORT DEVELOPMENT SERVICES

TAP FEES & UTILITY CONTACT INFORMATION

TAP FEES	
SIZE	FEE
WATER	
5/8" or 3/4"	\$600.00
1"	\$750.00
1 1/2"	\$1,450.00
2"	\$1,750.00
3"	Based on Cost
4"	Based on Cost
6"	Based on Cost
SEWER	
Up to 6"	\$750.00

(Code of Ordinances, Appendix A, Master Fee Schedule, Section 9.600)

UTILITIES DEPARTMENT CONTACT INFORMATION

Amy Standard **940-683-3405** **New Construction Deposits and Tap Fees**
Director

Gloria Arredondo **940-683-3407** **Water and Sewer Taps and Utility Security Deposits**
Cashier

DEVELOPMENT SERVICES CONTACT INFORMATION

Natalie Bilby **940-683-3413** **New Addresses**
GIS Analyst

900 THOMPSON STREET • BRIDGEPORT, TEXAS 76426 • 940.683.3410 • FAX 940.683.3401
www.cityofbridgeport.net



**CITY OF BRIDGEPORT
DEVELOPMENT SERVICES
CONTRACTOR AND MASTER LICENSE REGISTRATION**

Date: _____ Driver's License #: _____ Expiration Date: _____

	State of Texas License #	Expiration Date
Electrical Contractor <input type="checkbox"/>	_____	_____
Mechanical Contractor <input type="checkbox"/>	_____	_____
Plumbing Contractor* <input type="checkbox"/>	_____	_____
General Contractor <input type="checkbox"/>	_____	_____
Sign Contractor <input type="checkbox"/>	_____	_____
Irrigation Contractor <input type="checkbox"/>	_____	_____
Backflow Tester <input type="checkbox"/>	_____	_____
Demolition Contractor <input type="checkbox"/>	_____	_____
Parkway Contractor** <input type="checkbox"/>	_____	_____
Swimming Pool Contractor <input type="checkbox"/>	_____	_____
Other <input type="checkbox"/>	Describe: _____	

* Note: Plumbers may register without a registration fee

**Note: Parkway contractors must execute a \$5,000 bond payable to the City of Bridgeport annually.

PLEASE PRINT

Business Name _____

Business Address _____

City _____ State _____ Zip _____

Business Phone _____ Cell Phone _____

Mailing Address _____ City _____ State _____ Zip _____

E-Mail Address _____

Registered Owner _____

Home Address _____

City _____ State _____ Zip _____ Home Phone _____

Have you registered a business with the City of Bridgeport previous to this registration? Yes No

If so, please list the name of business and include the approximate registration years: _____

Do you have any past experience working on structures that are 50 or more years old? Yes No

Signature: _____ Date: _____

**COPIES OF STATE LICENSE, INSURANCE AND DRIVER'S LICENSE ARE ALSO
REQUIRED FOR OUR RECORDS, ALONG WITH THE REGISTRATION FEE.**

Office use only:

LICENSE # _____

AMOUNT: \$25.00

Updated Contractors List



**CITY OF BRIDGEPORT
DEVELOPMENT SERVICES
BUILDING PERMIT APPLICATION**

NEW REMODEL ADDITION
 (CHECK ONE)

TYPE: _____ (Res or Com)

TRCC #: _____

TDLR #: _____

Name of Applicant: _____ Telephone: _____

Applicant's Address: _____ Cell: _____

Name of Property Owner: _____ Telephone: _____

Property Owner's Address: _____

Work Site Address: _____

Number of Stories _____ (1, 2, etc.) Exterior Finish _____ (brick, wood, metal, etc.)

Square Feet _____ Construction Value \$ _____ Intended Use _____ (residence, storage, etc.)

Office Use Only

Remarks: _____

Conditions: _____

I have carefully examined the completed application and required support documentation and know the same to be true and correct. I hereby agree to comply with all provisions set forth by the City of Bridgeport and the State of Texas wherein specified or otherwise. I am the owner of the above property, or his duly authorized agent. I acknowledge that inspections must be made and that no certificate of occupancy will be issued until all inspections have been satisfactorily completed.

I.B.C. Sec. 105.5: Expiration. - Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be authorized in writing and justifiable cause demonstrated.

APPLICANT SIGNATURE

DATE

APPROVED: _____
BUILDING INSPECTOR SIGNATURE

DATE

Construction Type _____ Occupancy Load _____ Occupancy Type _____ Zoning District _____ Fire Inspector Initials _____

Office use only:

PERMIT #: _____

TOTAL PERMIT FEE \$ _____

Entered into Master Permit Log

Entered into New Construction or Remodel Log

CITY FEE CHART

<u>TOTAL VALUATION</u>			<u>FEE</u>
\$1	to	\$500	\$23.50
\$501	to	\$2,000	\$23.50 for the first \$500 plus \$2.50 for each additional \$100.00 valuation, or fraction thereof, to and including \$2,000
\$2,001	to	\$25,000	\$61.00 for the first \$2,000 plus \$10.50 for each additional \$1,000.00 valuation, or fraction thereof, to and including \$25,000
\$25,001	to	\$50,000	\$302.50 for the first \$25,000 plus \$7.50 for each additional \$1,000.00 valuation, or fraction thereof, to and including \$50,000
\$50,001	to	\$100,000	\$490.00 for the first \$50,000 plus \$5.50 for each additional \$1,000.00 valuation, or fraction thereof, to and including \$100,000
\$100,001	to	\$500,000	\$765.00 for the first \$100,000 plus \$4.50 for each additional \$1,000.00 valuation, or fraction thereof, to and including \$500,000
\$500,001	to	\$1,000,000	\$2,565.00 for the first \$500,000 plus \$3.50 for each additional \$1,000.00 valuation, or fraction thereof, to and including \$100,000
1,000,001			\$4,315.00 for the first \$1,000,000 plus \$2.50 for each additional \$1,000.00 valuation or fraction thereof



**CITY OF BRIDGEPORT
DEVELOPMENT SERVICES**

PLUMBING PERMIT APPLICATION

CONTRACTOR INFORMATION: RES: _____ COM: _____

Date: _____	Contractor Name: _____	Phone Number: _____
State License Number: _____	Expiration Date: _____	
Project Address: _____	Property Owner: _____	
Description of Work: _____		
Estimated Cost: _____	Signature: _____	

Payment Information (Mail, Fax or Email): Total Payment: \$ _____ <input type="checkbox"/> Check Enclosed <i>or</i> <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard		
Card Number: _____	Expiration Date: _____	(MM/YY)
Name on Card: _____	Signature: _____	

PLUMBING FEE SCHEDULE

PERMIT INFORMATION:

DESCRIPTION	QUANTITY	FEE
APPLICATION FEE (REQUIRED)		\$25.00
Base Residential Per Bathroom	_____ @ \$46	_____
Residential Wet Bar	_____ @ \$6	_____
Water Heater	_____ @ \$7	_____
New Water Line	_____ @ \$15	_____
Water Pipe Repair	_____ @ \$20	_____
New Sewer Line	_____ @ \$15	_____
Drainage Pipe Repair	_____ @ \$20	_____
Gas Line Test	_____ @ \$25	_____
Gas Pipe System (1 to 4 Outlets)	_____ @ \$5	_____
Gas Piping Systems (Add on Outlets over 4)	_____ @ \$1	_____
Commercial Plumbing Fixtures	_____ @ \$7	_____
Commercial Rainwater System	_____ @ \$7	_____
Commercial Interceptors	_____ @ \$30	_____
Irrigation / Backflow Protection (1 to 4 Devices)	_____ @ \$45	_____
Backflow Protection (Add on Devices over 4)	_____ @ \$1	_____
Apartment (1 Bedroom)	_____ @ \$30	_____
Apartment (2 Bedroom)	_____ @ \$40	_____
Medical Gas Piping System Serving up to 5 Inlet / Outlet	_____ @ \$5	_____
Additional Medical Gas Inlet / Outlet	_____ @ \$5	_____
Mobile Home Space or Unit Space	_____ @ \$15	_____
Water Well	_____ @ \$500	_____
Septic System	_____ @ \$410	_____

<i>Office use only:</i> PERMIT #: _____ Verified State License: _____ <input type="checkbox"/> Entered into Master Permit Log	TOTAL PERMIT FEE: \$ _____
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**CITY OF BRIDGEPORT
DEVELOPMENT SERVICES**

ELECTRICAL PERMIT APPLICATION

RES: _____ COM: _____

CONTRACTOR INFORMATION:

Date: _____	Contractor Name: _____	Phone Number: _____
State License Number: _____	Expiration Date: _____	
Project Address: _____	Property Owner: _____	
Description of Work: _____		
Estimated Cost: _____	Signature: _____	

ELECTRICAL FEE SCHEDULE

PERMIT INFORMATION:

DESCRIPTION	QUANTITY	FEE
APPLICATION FEE (REQUIRED)		\$25.00
Residential Electric Under 500 Sq. Ft. (Figured in Square Footage)	_____ @ .05	_____
Residential Electric Over 500 Sq. Ft. (Figured in Square Footage)	_____ @ .05 + \$10	_____
Service Amps	_____ @ .13	_____
Temporary Pole	_____ @ \$25	_____
Hot Tub/Spa	_____ @ \$35	_____
Commercial Electric from 1 to 1,000 Sq. Ft. (Figured in Square Footage)	_____ @ .05	_____
Commercial Electric from 1,001 to 10,000 Sq. Ft. (Figured in Square Footage)	_____ @ .04 + \$15	_____
Commercial Electric from 10,001 to 50,000 Sq. Ft. (Figured in Square Footage)	_____ @ .03 + \$50	_____
Commercial Electric from 50,001 + Sq. Ft. (Figured in Square Footage)	_____ @ .03 + \$325	_____

<p><i>Office use only</i></p> <p>PERMIT #: _____</p> <p><input type="checkbox"/> Entered into Master Permit Log</p>	<p>TOTAL PERMIT FEE: \$ _____</p>
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**CITY OF BRIDGEPORT
DEVELOPMENT SERVICES**

MECHANICAL PERMIT APPLICATION

RES: _____ COM: _____

CONTRACTOR INFORMATION:

Date: _____	Contractor Name: _____	Phone Number: _____
State License Number: _____	Expiration Date: _____	
Project Address: _____	Property Owner: _____	
Description of Work: _____		
Estimated Cost: _____	Signature: _____	

MECHANICAL FEE SCHEDULE

PERMIT INFORMATION:

DESCRIPTION	FEE
APPLICATION FEE (REQUIRED)	\$25.00
Residential Heat/Air	_____ \$30.00
Miscellaneous Equipment (Any fan not hooked to main HVAC)	_____ \$15.00
Exhaust Hoods	_____ \$7.50
Commercial Tonnage (From 1 to 5 Tons)	_____ \$15.00
Commercial Tonnage (Additional over 5 Tons)	_____ @ \$3.00= _____ + \$15.00
Apartment Heat/Air (Per Apartment)	_____ @ \$25.00= _____
Manufactured Home Heat/Air	_____ \$35.00

<p><i>Office use only</i></p> <p>PERMIT #: _____</p> <p><input type="checkbox"/> Entered into Master Permit Log</p>	<p>TOTAL PERMIT FEE: \$ _____</p>
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CITY OF BRIDGEPORT
DEVELOPMENT SERVICES

PUBLIC ROW EXCAVATION & DRIVEWAY APPROACH PERMIT

RES: _____ COM: _____

CONTRACTOR INFORMATION:

Date: _____		
Applicant Name: _____	Phone Number: _____	
Representing Company: _____	Company Address: _____	
City: _____	State: _____	Zip: _____
Project Address: _____	Property Owner: _____	

Exact Location: _____

Dates when work is intended: From: _____ To: _____

Expected time that the ROW (Right-of-Way) shall be obstructed: From: _____ To: _____

Nature and Purpose of Excavation: _____

Other Requirements:

- ✓ A map of the location and traffic control plans if work will obstruct the flow of traffic.
- ✓ Evidence of sufficient public liability and property damage insurance coverage to protect persons traveling along and upon the ROW during the time that the excavation work is in progress.
- ✓ In addition, a Parkway Contractor must be registered and execute a \$5,000 bond payable to the City of Bridgeport annually.

APPLICANT SIGNATURE _____

DATE _____

Office use only

PERMIT #: _____

Entered into Master Permit Log

DRIVEWAY APPROACH FEE: \$10.00

PARKWAY PERMIT FEE: \$15.00



ARTICLE 3.700 PARKWAY IMPROVEMENTS

Sec. 3.701 Definitions

As used in this article a "parkway contractor" is defined as a person or firm of persons which lays, constructs, builds, repairs or rebuilds any sidewalk, curb, gutter or driveway approach on any street, alley, thoroughfare or public right-of-way within the city.

Sec. 3.702 Contractor Registration

It shall be unlawful for any person or firm to perform the work of a parkway contractor, as defined in this article, without first having registered with the City of Bridgeport annually. The fee shall be as provided for in the fee schedule found in the appendix of this code payable at the time of registration. **The parkway contractor shall also be required to make and execute a bond to the city in the sum of five thousand dollars (\$5,000.00).** Further, for each job the parkway contractor shall obtain a permit, from the director of public works, the fee for which shall be as provided for in the fee schedule found in the appendix of this code to do such work.

Sec. 3.703 Application for Registration

- (a) The applicant shall file in the office of the director of public works a statement of his qualifications, together with a surety company bond of five thousand dollars (\$5,000.00) conditioned that the applicant will indemnify and save harmless the city and any person, firm or corporation with whom such applicant may contract to perform work from any and all damage of every character arising from, or caused directly or indirectly by any negligence in the performance of such work, and for any imperfect or inadequate work done by the applicant, and that applicant will maintain such work in a good and workmanlike state of repair for and during a period of two (2) years from and after its completion and acceptance by the city. Such statement of qualifications, approved by the director of public works, together with bond and date of issuance, shall be filed by the director of public works with the city secretary.
- (b) The applicant shall notify the director of public works of the date on which he intends to start operations on any new work or contract.
- (c) The applicant shall stamp his name, together with the year in which the work is completed, on each piece of work constructed by him with a stamp having letters not less than one-half inch nor greater than one (1) inch in size, and making an impression approximately one-eighth inch in depth.

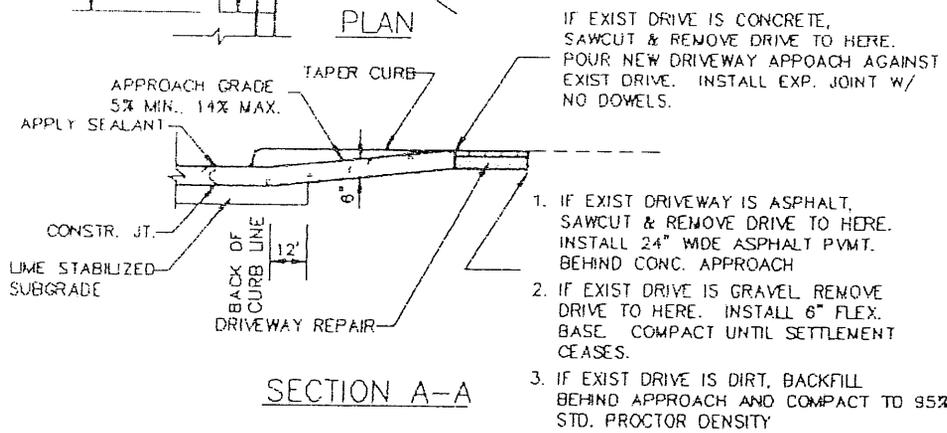
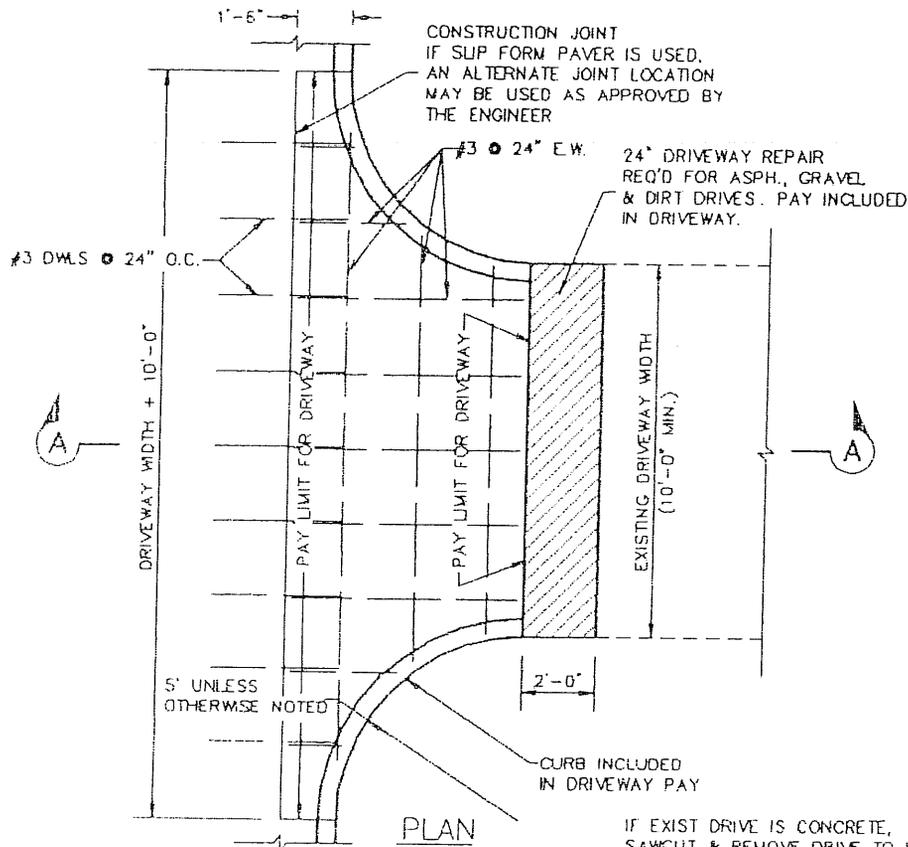
Sec. 3.704 Standard of Work

All such work shall be done according to standard specifications, grades and lines furnished by the director of public works, and shall at all times be subject to the inspection and approval of the director of public works or other persons designated for such work by him. Use of perishable materials in the public right-of-way, such as wood products, is strictly forbidden. Any other materials proposed for use in the public right-of-way, not included in the Engineering Design Manual standard specifications, must first be approved by the director of public works. Immediately upon the completion of each and every such piece of work, the contractor shall apply for and obtain from the director of public works a certificate, stating in substance that such work has been completed according to the standard specifications, grades and lines given by him.

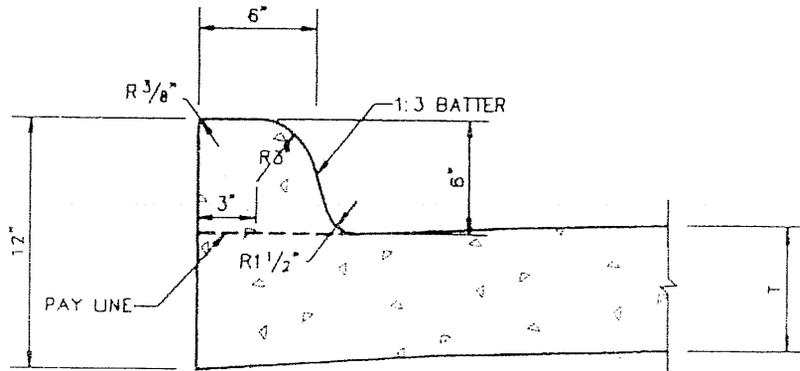
Sec. 3.705 Commercial Property

Owners of commercial property, at the time of construction, reconstruction, rehabilitation, or for such other alterations that require a building permit, shall be required to construct any parkway improvements deemed necessary to bring these appurtenances into compliance with current standards. At the time of plan review, the director of public works shall determine any parkway improvements required and same shall be conveyed to the building permit applicant.

(Ordinance 00-8 adopted 3/21/00)

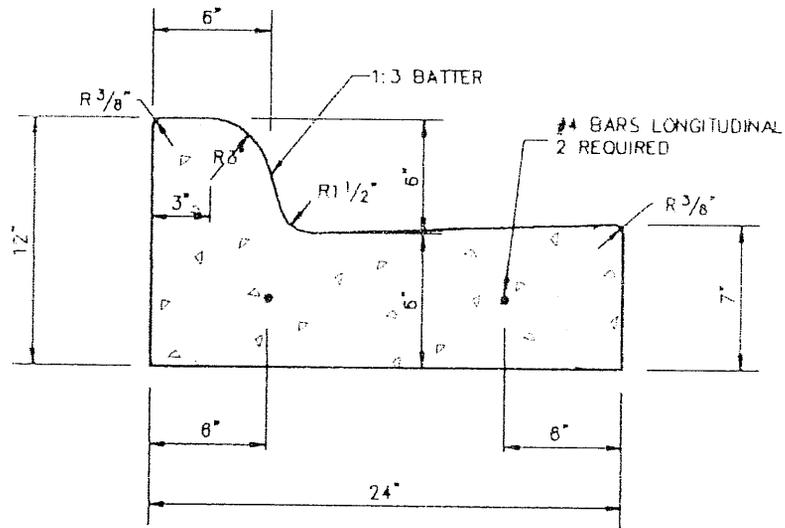


SECTION A-A
DRIVEWAY APPROACH DETAIL



INTEGRAL CURB DETAIL

SCALE: 1 1/2" = 1'-0"



24" SEPARATE CURB & GUTTER DETAIL

SCALE: 1 1/2" = 1'-0"



CITY OF BRIDGEPORT DEVELOPMENT SERVICES

APPLICATION FOR CERTIFICATE OF OCCUPANCY

RES: _____ COM: _____ PLEASE PRINT LEGIBLY

Address of Structure _____ Name of Business Occupying Structure _____

Name of Business Owner _____ Business Owner's Phone Number _____

Business Owner's Address _____

Type of Business _____ Anticipated Date of Opening _____

Owner of Building _____ Owner's Phone Number _____

Owner's Address _____

Signature _____ Date _____

Received By _____ Date _____ Fee Paid _____

FOR OFFICE USE ONLY

Construction Type _____ No. of Stories _____

Use of Building _____ Occupancy Type _____

Zoning District _____ Occupancy Load _____

Remarks/Condition: _____

Building Official _____ Date _____

Office use only:

Entered into Master Permit Log

CO NUMBER: _____

FEE \$ 20.00